

# HALL OF FAME AWARD

## Policies

### REQUIREMENTS:

Only those persons who have been active in Square Dancing in Kansas are eligible for nomination. A minimum score of 500 points on the Hall Of Fame point system is required. If the nomination is posthumous and/or information is not available for the point system the selection process will be based on the resume provided by the nominator.

### Nomination Process:

Blank nomination forms, along with the point rating information sheets, will be available for distribution by The Hall Of Fame Committee.

Nomination forms shall be made available to anybody wishing to nominate someone.

A nomination form shall be filled out in full and signed by the person submitting the nomination. The nomination shall be submitted to the chairperson.

To be considered as a candidate for the following year, the nomination form, the point rating information sheets and candidate resume must be completed and submitted, by the person or persons making the nominations, to the Chairman of the Hall Of Fame Committee no later than December 31. Nominations received after this time will be put in the queue to be consideration in the following year.

Nomination forms that are incomplete will be returned to the submitter requesting further information.

A candidate may be an individual or a couple. If the nomination is a couple the points and resume must be based on the time period they were a couple.

### Selection Process:

Selection will be done by secret ballot.

Ballots with the candidates, along with copies of the resumes, shall be distributed to all the Hall Of Fame Committee Members. If a position is held by a couple, both shall be eligible to vote.

During transition, the first year members may vote for up to 10 candidates. The second year they may vote for up to 5 candidates after which:

Each Committee Member may vote for up to three candidates on the list.

The last option on the ballot will be "none of the above."

Any candidate receiving more than 50% of the total committee members' votes shall receive a Hall of Fame award. The quorum requirements of the BY-LAWS do not apply here.

If there are more than four candidates on the ballot and no candidate receives a majority of the votes, the Hall Of Fame Committee will determine if an additional ballot is necessary.

If no candidate receives a majority of the votes, no award will be presented.

If a candidate fails to receive a majority of the votes the first year the candidate is eligible, then the name(s) shall remain in the queue and they shall be eligible again the following year. If a candidate fails for the second time, the name(s) shall remain in the queue for another year. However, if a candidate fails for the third straight time, the name(s) shall be removed from the queue. The candidate may not be nominated again until a full year has elapsed.

### General Duties:

The KSDA President shall appoint the Hall Of Fame Committee Chairperson.

The Chairperson shall make the nomination forms available.

The KSDA President shall prepare an article for the *Travel On Magazine* requesting nominations. Completed nominations will be submitted to the Chairperson.

The Chairperson shall prepare the ballots along with copies of the resumes. Chairperson shall send the information to the voting committee members.

The Chairperson will tabulate the results of the balloting and advise the President.

The Chairperson will decide whether a second ballot is proper and/or necessary.

To maintain an element of surprise and suspense, information concerning the recipients of the Hall Of Fame award shall be restricted until the time of presentation at a special presentation ceremony. It is not required that the recipients of the award attend the presentation; however, their presence would be desired.

The Chairman will procure the appropriate awards for each recipient. The Chairman shall prepare a short narrative to be delivered at the time of presentation of these awards. The Chairman will forward these narratives to the *Travel On Magazine*.

The KSDA President shall provide a budget for expenses incurred for the Hall Of Fame award. Funds for the Hall Of Fame shall come from the Marketing Item in the Budget.

At the end of the term of office, the outgoing Chairperson shall send the Hall Of Fame records to the incoming Chairperson.

All records will be archived with the KSDA Secretary.